

W R O R L D



8. General Assembly 27-28. September at Akademie der Bildenden Künste, Wien
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ENCoRE
European Network for Conservation - Restoration Education

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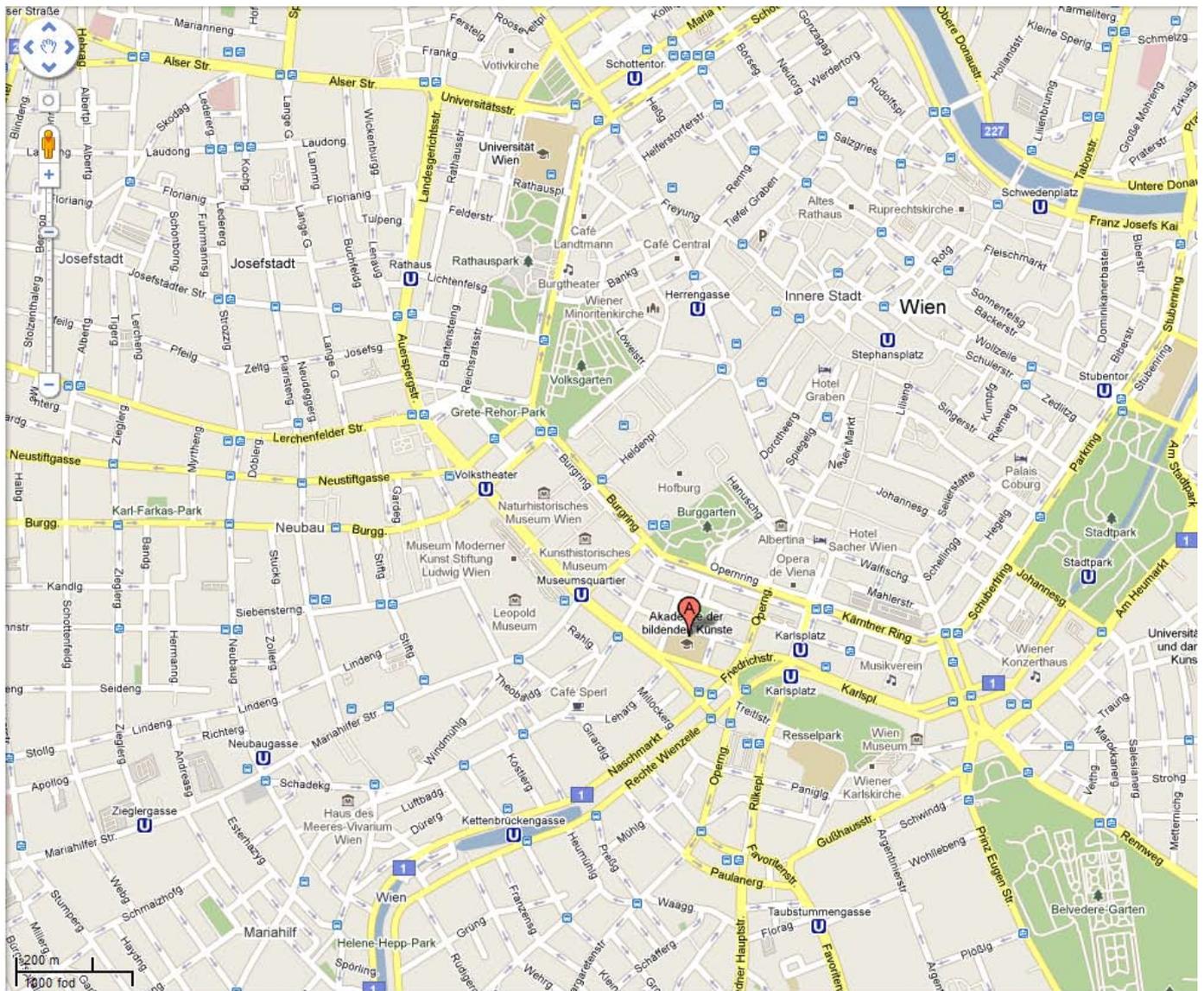
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The Meeting takes place at
Akademie der Bildenden Künste
Schillerplatz 3
A-1010 Wien

Draft Agenda - 8th General Assembly 27-28. September 2010 – at the Akademie der Bildenden Künste, Vienna, Austria

Monday 27th September

- 9.00 – 9.30 Registration of Members
9.30 – 10.15 Welcome and presentation
10.15 – 11.00 Meeting:
- Opening by the Chairman of the Board
- Approval of the Agenda
- Election of Auditors
- Report of the Board, René Larsen
11.00 – 11.30 Coffee/tea Break
11.30 – 13.00 Meeting:
- Discussion on items brought in by members
(Items must be submitted to the board not later than 1. September)
- Admission of new Members and Partners
- Changing the Statutes
- Termination of memberships
13.00 – 14.00 Lunch
14.00 – 15.30 Meeting:
- NET-Heritage presented by Lukasz Bratasz: Model Framework for Advance Education
in Conservation and Science for Conservation
15.30 – 16.00 Coffee/tea Break
16.00 – 17.00 NET-heritage (Continued)

20.00 > Dinner for participants of the ENCoRE GA

Tuesday 28th September

- 9.30 – 11.00 Visit studios
11.00 – 11.30 Coffee/tea Break
11.30 – 13.00 Meeting:
- The E.C.C.O. paper: "Competences for Access to the Conservation-Restoration
Profession "
- Report on the survey on status of education program structure and level
- EQF
- Report on the Oranienbaum meeting
13.00 – 14.00 Lunch
14.00 – 15.00 Meeting
- Accounts (Treasurer's report, Auditors report, Approval of the Accounts)
15.00 – 15.30 Coffee/tea break
15.30 – 17.00 Election of Board Members
- Next General Assembly
- Wrapping of Meeting
- Closing

Received applications for membership

2 institutions have applied for full membership:

École supérieure des beaux-arts de Tours (ESBAT)

B.P.31152
F-37011 Tours cedex 1
France

supported by:
Institut National de Patrimoine (INP), France
Universite 1, Pantheon, Sorbonne, France

Universidad Politecnica de Valencia

Dpt. Conservación y restaración de bienes
culturales
Camino de Vera S/N
46022 Valencia
Spain

supported by:
School of Conservation, Denmark
Schola Universitaria Professionale Della Svizzera
Italiana (SUPSI), Switzerland

Suggested changes to the Statutes

§6 Termination of Membership

New point 4:

- (4) If a membership has been terminated due to non-payment, new membership can not be achieved until all lapsing payment has been paid.

Point 4 becomes point 5

Proposed Declaration of Support

The recommendations forming the Framework for Advanced Education in the field of conservation-restoration and science for conservation developed within the NET-HERITAGE project are essential to encourage opportunities to carry out advanced study and research in a broadest possible range of disciplines of the heritage field and thereby to meet better the many challenges to the long-term preservation of European cultural heritage. The framework will improve opportunities of advanced study and research, enable the development of a more effective cadre and ensure sustainable public access and protection of cultural heritage. It is also essential for the competitiveness of the European heritage sector, knowledge export and the leadership of Europe in this area.

To complement the appendices of the report, ENCoRE points to its members as a rich potential of additional institutions offering opportunities in advanced education in conservation-restoration and science for conservation in Europe.

The members of the ENCORE declare the support for the Net-Heritage initiative as the basis for future initiatives such as JPI CulHer and the development in general in this area of the cultural heritage field.

This declaration is connected to the document "Report on the opportunities in advanced education in conservation-restoration and science for conservation in Europe" (see attached file)

Report from the E.C.C.O. GA 13.6.2010

By Wolfgang Baatz

(only selected issues / issues of interest to ENCoRE)

EQF

The most important issue for ENCoRE was the report of the EQF working group and the subsequent discussions. The document distributed at the GA differed insofar from the version of 26.3.2010 sent around, as the glossary was left out.

In the explanations of Susan Corr and Jeremy Hutchins it was pointed out, that the whole document was thought over again from zero, after trying to specify in detailed practical manner the knowledge, skills and competences and coming to no conclusion.

The document is now rather seen as a "decision making narrative" for C-R processes. The paper uses the same language as EQF, but the scheme (the "map") is not linked to concrete contents. It is a scheme of Professional Competences. In particular, what is described is "knowingness" (i.e. awareness) but not knowledge, it is a description of conservation-restoration in a generic sense, but not in a specialist sense (e.g. paintings conservation).

Also the title changed from "Proposed Competences for the Profession and Practice of Conservation-Restoration"

to
"Competences for Access to the Conservation-Restoration Profession" (see attached file)

On behalf of ENCoRE I congratulated the working group to the paper, which marks another important step in the development of the profession.

There was a discussion on a future definition of level 6 (BA). As there is a wide range of different BA programs, making a homogeneous definition difficult, this point was not really resolved and will have to be discussed also by ENCoRE.

Concern was being expressed by some representatives present that there are BA programs not dealing with practice at all, leading to "stand alone" MA programs of 1 or even 2 years. These programs yield graduates not sufficiently pre-

pared for professional practice.

The question was put to ENCoRE how it deals with such programs. My answer / comment was a hint on the joint paper ECCO/ENCoRE which clearly states a position on this ("... a totals of at least 5 years ...") and also that at a certain point, when more detailed definitions are made (EQF), an evaluation of the programs would probably have to be launched.

Discussion on level 8 (PhD) gave the unanimous feeling, that a specification of knowledge/skills/competences would not be possible, PhD studies being research potentially covering all thinkable fields. It was felt that the definition for access to the profession – level 7 – is the crucial point. Anyway, all academic degrees and in particular a PhD have to be defined, evaluated and awarded by universities.

ECCO want to publish a small booklet on the work done for making the results visible. Details are being discussed but nothing has been concluded.

A short discussion on CPD (continuous professional development) followed: some CPD courses are specified with ECTS points (e.g. the wood conservation course in Norway given by ICCROM).

The document was accepted by unanimous vote.

The EQF working group, in particular Jeremy and Susan, want a meeting with ENCoRE. My answer was that we should definitely plan such a meeting, but we ourselves (Board) would have to meet before that.

ECROP

European Conservation-Restoration Open Platform: a communication forum to be installed on the ECCO homepage, to have a basis with the Eastern European countries as agreed upon on the ECCO GA last year in Sofia

Council of Europe Document (Recommendations)

The document has not yet been approved, the Council signed a contract with ICCROM to do further work on the document.

Next GA

(20th anniversary of ECCO!) in Barcelona, probably Monday 4.4.2011

Statutes of the Association called European Network for Conservation-Restoration Education - ENCoRE

§1 Establishment

- (1) There shall be established on 23 May 1998, by the undersigned parties as founding Members and in accordance with the free right of association as stated by the Danish Constitution an international non-profit network association called European Network of Conservation/Restoration Education **ENCoRE**.
- (2) **ENCoRE** shall be registered in "Erhvervs- og Selskabsstyrelsen" (Danish Commerce and Companies Agency).
- (3) The registered address of the **ENCoRE** shall be The Royal Danish Academy of Fine Arts, School of Conservation, Esplanaden 34, 1263 Copenhagen K, Denmark.

§2 Purposes

The objectives of ENCoRE are to promote research and education in the field of conservation/ restoration of cultural heritage, based on the directions and recommendations given in the E.C.C.O. Professional Guidelines (Annex 1) and The Document of Pavia (Annex 2).

(1) Research:

ENCoRE will

- instigate, establish and promote research within the discipline of conservation/restoration
- instigate, establish and promote collaboration in research between academic institutions of education in conservation/restoration in Europe and other institutions active in research
- it will provide the academic end users responsible for the preservation of cultural heritage in Europe with research results and amplify the impact of research on academic conservation/restoration study programs in Europe.

ENCoRE will meet these purposes

- by disseminating the results of research projects
- by disseminating information relating to research activities
- by promoting the opportunity and increasing the efficiency of collaborative research in conservation/restoration

- by furthering integration of research into conservation/restoration education
- by establishing and publishing a multilingual glossary of terms in conservation/restoration

(2) Education:

ENCoRE will

- advance and develop academic education in conservation/restoration in Europe to the highest level
- instigate, establish and promote collaboration in education between institutions in conservation/restoration in Europe and with other institutions providing a high quality of conservation/restoration activities

ENCoRE will meet these purposes

- by encouraging the application of the European Credit Transference System (ECTS) to facilitate the comparability of academic institutions for conservation/restoration education
- by encouraging the application of ECTS to facilitate the mobility of students of academic institutions for conservation/restoration education
- by promoting the exchange of students and teachers of conservation/restoration
- by promoting study visits by staff and students from institutions providing high quality conservation/restoration activities

(3) The aims of ENCoRE shall be pursued without political, linguistic or ethnic discrimination.

(4) ENCoRE shall not be party to any dispute involving its Members

§3 Membership

ENCoRE shall have four categories of Membership.

(1) Full Membership: any academic institution within Europe which provides education and research in conservation/restoration as the core subject leading to a university degree or a recognised equivalent, and which recognises the purposes of ENCoRE.

(2) Associate Membership: any institution

in Europe which provides education and research and on the basis of academic qualifications provide a full study programme in conservation/ restoration, and which recognises the purposes of ENCoRE

- (3) Honorary Member: any individual having served to an extraordinarily high extent the purposes and aims of ENCoRE
- (4) Supporting Member: any individual or institution who by financial or other means supports ENCoRE to fulfill its purposes and reach its aims

§4 Application for Membership

- (1) An institution wishing to become a Full Member or an Associate Member must submit to the Board of ENCoRE a written application for Membership, accompanied by the following documents:
 - complete documentation of the legal status of the institution (such as Act of Education, statutes, examination regulations and study rules) in the original language
 - an official letter certifying the legal status of the institution in English
 - a short description of the structure of the institution in English
 - information on the research activity of the institution in the field of conservation/restoration if available
 - a copy of its detailed study program, according to the European Credit Transfer System (ECTS), if available
 - letters of recommendation from two Full Members of ENCoRE
- (2) The application has to be authorised by the institution. After considering the acceptability of the applicant the Board shall present it to the next General Assembly for approval
- (3) Applicants wishing to become Supporting Member must submit to the Board a written application for Membership.

§5 Membership Subscriptions

- (1) Acting on a proposal from the Board, the amount of the subscriptions shall be decided by the General Assembly.
- (2) Changes in the amount of the subscriptions are decided by the General Assembly.

§6 Termination of Membership

- (1) Membership shall be terminated:
 - by resignation following a written request to the Board
 - for non-payment of the subscription after a lapse of eight months

- by the merger, absorption or abolishment of the Member institution, unless the Board however recognises the maintenance of the Membership status under the new conditions
- (2) the loss of one of the conditions of Membership.
 - (3) insolvency of a Member
 - (4) Members which resign or are expelled shall have no claim on the assets and resources of ENCoRE and may not claim reimbursement of their subscriptions.

§7 Partnership

- (1) Partnership is open to European or other institutions providing a high quality of conservation/restoration activities and/ or research and which are willing to cooperate with ENCoRE or want to further the purposes of ENCoRE. There is no subscription fee for Partnership.
- (2) Institutions wishing to become a Partners in ENCoRE are invited to submit to the Board a written application for partnership and information on the institution.

§8 Assets

The assets of ENCoRE shall comprise the subscriptions of the Members, gifts, bequests and European, national or regional grants, as well as any other means of funding.

§9 General Assembly

- (1) The Ordinary General Assembly shall be held at least every two years at the time and place designated in the notice of the meeting which will be sent to all Members at least two months before the appointed date and which will contain the draft of the General Assembly agenda.
- (2) Any Full Member may request in writing at least one month in advance that an item be placed on the agenda of an Ordinary General Assembly. The General Assembly shall vote only on items appearing on the definitive agenda. The definitive agenda shall be sent to all Full Members convened to the General Assembly at least two weeks before the meeting date.
- (3) An Extraordinary General Assembly may be convened either by the Board at its discretion, or by written request from at least one-third of the Full Members sent by registered post to the Board.
- (4) Each Full Member and Associated Member shall only be represented by a maximum of two mandated delegates and one observer.
- (5) Honorary Members are appointed by the

General Assembly after a proposition through the Board by two Full Members.

- (6) The General Assembly shall be chaired by the Chairman of ENCoRE.
- (7) The General Assembly will decide on:
 - proposal and discussion of projects and policies
 - modification of the statutes
 - admission and expulsion of Members and Partners
 - appointment and dismissal of Board Members
 - the approval of the report of activities and accounts for the previous period and the budget for the following period year
 - the subscription
 - the dissolution of ENCoRE
- (8) Every Full Member has one vote.
- (9) Modification of the statutes, expulsion of a Member and dissolution of ENCoRE require two - thirds of the delegates entitled to vote to be physically present at the General Assembly; decisions require a two-thirds majority in terms of votes.
- (10) Except where otherwise provided for in these statutes or under existing laws, decisions shall be made by an absolute majority vote of the Full Members present or represented by written proxy.
- (11) In the absence of a quorum (50%), an Extraordinary General Assembly shall be convened at least thirty minutes after the time initially set up for the General Assembly and shall take decisions by a two-thirds majority of voting delegates physically present.

§10 Board

- (1) ENCoRE shall be administered by a Board of between six and eight Members elected by the General Assembly from among the delegates of the Full Members.
- (2) The Board shall have the sole responsibility for management and administration in all matters outside the powers assigned to the General Assembly.
- (3) If nominations permit, candidates should come from different countries of the European Union.
- (4) Elected Board Members shall elect from among their number a Chairman, a Vice-Chairman, a Treasurer, a Secretary and a Vice-Secretary
- (5) If a Board Member loses her/his mandate as a delegate, she/he loses her/his Chair in the Board

- (6) Should a vacancy arise for the office of a Board Member, the General Assembly shall provide for a substitute at its next meeting.
- (7) If one or more Board Members fail to discharge their duties, the remaining Members of the Board may convene an Extraordinary General Assembly to replace them, one month after having invited the Chairman to place the matter on the agenda of the Board.
- (8) The Board has the mandate to
 - delegate day-to-day management to its Chairman or a Member of the Board
 - on its responsibility in addition confer clearly-defined special powers on individuals representing a Full Member or an Associate Member
 - prepare and decide upon the draft and definitive agenda of the General Assembly
 - decide and announce the time and place of the General Assembly
- (9) To be quorate, meetings of the Board must be attended by a simple majority of its members.
- (10) Minutes shall be drawn up after each meeting.
- (11) Except where otherwise provided in these Statutes decisions and resolutions of the Board shall be adopted by a majority vote of Members present, with the Chairman having a casting vote.
- (12) Except in the case of special proxy arrangements, any decision which binds ENCoRE shall be signed by the Chairman and the Secretary of Board who shall not be answerable to third parties as regards the powers to this end.
- (13) The Board, represented by its Chairman or a Board Member appointed for this purpose by the Chairman, shall represent ENCoRE to the community/public.
- (14) The Board, represented by its Chairman or a Board Member appointed for this purpose by the chairman, shall monitor legal proceedings in its capacity either as a plaintiff or defendant.
- (15) ENCoRE shall be responsible for faults attributable to those acting as its agents. Board Members shall not incur any personal liability as a result of commitments entered by the ENCoRE. Their responsibility shall be limited to the faults committed during their administration. Full Members or Associate Members shall not be liable to faults committed by ENCoRE.

- (16) The financial liabilities of ENCoRE are limited to its assets.
- (17) The Board is obliged to ensure that the full name of ENCoRE is cited when entering into agreements on behalf of ENCoRE, and it must be stated that ENCoRE is a non-profit association.
- (18) The Board is obliged to report on its activities to the Members at the General Assembly.

§11 Auditors

- (1) Two auditors shall be appointed on the occasion of each Ordinary General Assembly. They shall report to the subsequent Ordinary General Assembly and audit the accounts for the Board on an annual basis.
- (2) One of the auditors may convene an Extraordinary General Assembly.

§12 Dissolution and distribution of assets

- (1) In the case of dissolution of ENCoRE, any balance remaining after settlement of its debts shall be transferred to an Organisation or Foundation with objectives similar to those of ENCoRE.
- (2) On dissolution no part of the assets of ENCoRE may be allotted to the Members of ENCoRE.

§13 Language

- (1) The language of ENCoRE shall be English. Official documents such as minutes of meetings, budgets and convening notices shall be published in English.
- (2) Each Full Member or Associate Member is allowed to translate the ENCoRE statutes and other relevant documents of ENCoRE if it is considered necessary.
- (3) All translations shall be marked "translation" and make reference to the original text, which shall have sole validity.
- (4) It shall be possible in the languages of the European Community to call the Network by any name consistent with its main title, provided that the acronym "ENCoRE" is not changed.

§14 Communications

All communications must be received by the deadlines established by the Board. Communication by fax is accepted with equal validity as mail.

Approved by the fifth General Assembly of ENCoRE 24 February 2005.