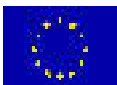




ENCORE
First General Assembly
Copenhagen
22-23 May 1998

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ENCoRE

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ENCoRE

First European network for conservation-restoration schools founded.

In the last thirty years there has been a considerable increase in the provision of conservation/restoration education within academic institutions world wide. In addition, the broad spectrum of conservation research carried out in these institutions has expanded. There has always been good contacts and exchanges made between individual academic institutions, but they have never had their own 'network' to represent them or to actively promote the exchange of ideas, teaching and research. The establishment of such a network was considered necessary, essential even when seen in the context of some recent developments within the European Union, it would help to promote and develop the joint interests of institutions in respect of conservation/restoration education and research.

With this in mind, a meeting was held at the 'Hochschule für Bildende Künste Dresden' on the 8th and 9th November 1997. Representatives of 30 European training institutions, including representatives from Eastern Europe, were present. Detailed discussions took place on how to improve collaboration between European institutions providing education and/or research in conservation/restoration. Of particular interest was how the exchange of staff and students could be further promoted and improved and how to increase the mutual exchange of educational experiences and ideas and conservation research findings. Finally the issue of establishing a continuous information system was considered. The founding Members of **ENCoRE** agreed a constitution and an interim Board was elected to prepare for the first General Assembly of **ENCoRE**. A publication was produced documenting the meeting in Dresden which was supported by the Saxon Ministry for Science and Art

On the 23rd of May 1998 at 'Det Kongelige Danske Kunstakademi - Konservator-skolen' in Copenhagen the founding Members established the **European Network for Conservation-Restoration Education - ENCoRE**, as a new European network of institutions providing education and research in conservation. The founding Members present at this first general assembly of **ENCoRE** on the 22nd and 23rd of May, agreed on the Statutes of the network and confirmed its legal standing. The following six Members were elected to the Board: Chairman Rene Larsen, Det Kongelige Danske Kunstakademi, Konservatorskolen (DK); Vice Chairman Ulrich Schießl, Hochschule für Bildende Künste Dresden (D), General Secretary Wolfgang Baatz, Akademie der Bildenden Künste, Wien (A), Vice-General Secretary Joost A. Caen, Koninklijke Academie voor Schone Kunsten, Restauratie, Hogeschool Antwerpen - dept.B (B), Treasurer Agnes Le Gac, Escuela Superior de Conservacao e Restauro in Lissabon (P) and Special Affairs Officer Anne Bacon, University

of Northumbria at Newcastle (GB). **ENCoRE** is registered at the School of Conservation at the Academy of Fine Art in Copenhagen. During this first meeting, which was supported by the Directorate General XII for Science, Research and Development of the European Commission as well as the Danish Ministry of Culture detailed discussions took place regarding possible co-operative ventures.

The aims of **ENCoRE** will be pursued without political, linguistic or ethnic bias and **ENCoRE** shall not be party to any dispute involving it's Members.

One of the main objectives of **ENCoRE** is information exchange. As a network, **ENCoRE** will not directly undertake research programmes or provide education in conservation/restoration but will support contacts and the exchange of information and ideas between interested institutions and other partners on an international level in particular within Europe. Furthermore, **ENCoRE** will represent the interests of the Member institutions to improve co-operation within Europe. Emphasis is also placed on the integration of institutions within Eastern Europe. Representatives from Eastern European institutions took an active part in the formation of **ENCoRE** and have specific needs which shall be taken into consideration by **ENCoRE**

The objectives of **ENCoRE** are to promote research and education in the field of conservation and restoration of cultural heritage, based on the directions and recommendations given in Professional Guidelines of the European Confederation of Conservator - Restorer's Organisation E.C.C.O. and the Document of Pavia of October 1997. The guidelines of E.C.C.O. were the first to formulate a definition of the education of conservators/restorers. The Document of Pavia stipulates the provision and recognition of a discipline of conservation/restoration throughout Europe which encompasses all the categories of cultural heritage as well as education in institutions of higher education including the promotion of Doctoral thesis (PhD).

ENCoRE wishes to contribute to the development and promotion of professional conservation education at the highest level. The co-operation between academic programmes and institutions which provide high levels of conservation and restoration of cultural heritage will be encouraged and improved. A further objective is to support and increase the mobility of teaching staff and students within Europe; in this context the development and application of a credit transfer scheme such as the European Credit Transfer System (ECTS) is envisaged. Institutions which do not directly offer education programmes but which support high standards of conservation/restoration and who express an interest in co-operating with **ENCoRE** can join the network as partners.

Of equal importance is the objective of **ENCoRE** to promote research in the discipline of conservation/restoration of cultural heritage. **ENCoRE** wishes to aid in the initiation and promotion of increased research co-operation between the European conservation schools and other research institutions who will be able to join the **ENCoRE** network as partners. A further important aim within this research objective is to support and promote the sharing of the results of research with conservation practitioners.

ENCoRE offers four types of Memberships. Full Membership is open to any academic institution within the European Union and EFTA countries which provides education and research in conservation/restoration as the core subject leading to a university degree or a recognised equivalent, and which recognises and promotes the aims of **ENCoRE**. Associated Membership is open to any institution within the European Union and EFTA-countries which offers education and research in conservation/restoration based on academic qualifications. Any institution outside the European Union which provides education and research in conservation/restoration as the core subject leading to a university degree or a recognised equivalent and which promotes the aims of **ENCoRE** can also obtain Associate Membership status. Honorary Membership will be given to individuals who serve to an extraordinarily high extent the purposes and aims of **ENCoRE**. Supporting Membership is offered to individuals or institutions, who, by financial or other means, have significantly supported **ENCoRE** in achieving its aims.

It is hoped that valuable opportunities for co-operation will come via Partnership proposals within the network. Partnership is open to institutions which do not necessarily provide formal academic study programmes but which provide a high quality of conservation/restoration activities and research and are willing to co-operate with Members of **ENCoRE**. A conscious decision was taken to leave the precise forms of co-operation that might take place between Partners undefined but examples might include placement and/or internship opportunities for students, shared research projects, participation in seminars or workshops etc.

Ulrich Schießl (Translated by E. Wigfield and Anne Bacon)

Report from ENCoRE General Assembly 22-23 May 1998

The General Assembly was opened by René Larsen, who welcomed the delegate participants and acknowledged the financial support that ENCoRE have received from The Danish Ministry of Culture and The European Commission, Directorate-General XII for Science, Research and Development.



There were greetings to the meeting from the European Confederation of Conservator-Restorers' Organizations E.C.C.O., Universitat de Barcelona and Berner Fachhochschule, who were not able to participate. The latter two institutions send their wishes for a successful meeting and future cooperation within ENCoRE. In their greeting Berner Fachhochschule brought the happy news that the official recognition of the conservation/restoration schools in Switzerland as technical universities of applied science will take place this summer.

In the report of the Board it was stated that the 6 ½ months since the founding meeting in November in Dresden had been a rather busy time. The "Dresden Book" had been circulated for some months, and both "The ENCoRE Document of Constitution as well as details of the meeting have been published and referred to in several national and international conservation-restoration journals, in many cases together with "The Document of Pavia". There is no doubt that both the Pavia and the Dresden/ENCoRE initiatives and the resulting documents have already had a strong impact on the direction of the development of the field of conservation-restoration in Europe. Moreover, these were subject to positive discussions during the recent meeting of the ICOM training

group in Vaanta, Finland.

The strong interest in ENCoRE has resulted in several inquiries from conservation-restoration education institution in Europe, which were not present in Dresden. The Board have informed all the interested institutions that they will receive all necessary information on ENCoRE, including the conditions and Membership criteria, as soon as possible after the General Assembly.

For the Board the work has primarily been concentrating on putting up the Statutes of ENCoRE. In addition, discussions on the phone and fax they have had three meetings. One in Brussels, one in Dresden and the last one yesterday here in Copenhagen. The draft statutes have been examined by and discussed with lawyers in Vienna, Brussels, Newcastle and Copenhagen. Finally, Anne Bacon has had the trouble of proofreading the text, for which we like to express to her the appreciation and thanks of the Board.

In the time since the Dresden meeting our questionnaire group consisting of Lanfranco Secco Suardo, Rikard Hördal and Bent Eshøj have come far with their work. In this connection, we are happy to report that the European Commission DG X earlier this year decided to give financially support to Lanfranco Secco Suardo's project : "Conservator-restorers of cultural Heritage in Europe: Education Training Centers and Institutes. Laboratory - Comparative Research, Seminar".

In general, it seems now that there are positive development in the conservation - restoration education and profession in Europe. ENCoRE has to play a key role in this development, politically, but not least by the furtherance of cooperation to ensure a high quality of research and education in our Member institutions.

René Larsen

Wolfgang Baatz

Ulrich Schießl

During the discussion of the report, many of the founding Members confirmed the positive impact of the ENCoRE initiative, national as well as international, on the society of conservation/restoration.

During the meeting there was a report from the ENCoRE questionnaire group given by Rikard Hördal. This important work will be continued and coordinated with other similar initiatives. First of all the questionnaire is meant to form the basis of information to help and make easier cooperation and mobility among the Member institutions. Lanfranco Secco Suardo reported on his comparative research project, and it was decided that ENCoRE should join the project as a partner.

Ulrich Schießl forwarded his ideas of future partnership activities, and especially how this may take place in connection with joint research projects, placements and internships for students and teachers. To improve information about the activities of education and research, it was decided that the Member institutions could publish abstracts of their student thesis in “Zeitschrift für Kunsttechnologie”. This could be done on a yearly basis in a special issue of the journal.



Presentation of the EC DGXII Research Programme

As a fundamental issue in all academic education is research this was a key subject on the meeting. René Larsen presented the research programmes of the European Commission DG XII concerning the protection of European cultural heritage. Information from the Commission confirms that the structure of the research programmes in the new fifth framework programme will be very much the same. It was emphasized that academic conservation/restoration educational institutions in Europe should play a more active role in EU financed joint research activities

to ensure that research results are implemented into the education and practical conservation/restoration activities of end users.



The general assembly at work II

ENCoRE General Assembly 23 May 1998

Chairman: Mikkel Scharf

Report by: Joost Caen and Wolfgang Baatz

Transferred votes: Gerhard Banik, Akademie Der Bildenden Kunste Stuttgart, Germany to: Ulrich Schießl, Dresden

The draft statutes were discussed and the final version was unanimously adopted and signed by the delegates representing the institutions who are now Full Members. The meeting continued according to the new statutes.

For the new Board René Larsen proposed: Anne Bacon, Joost Caen, Agnès LeGac as well as the Members of the previous, provisional Board (Wolfgang Baatz, René Larsen, Ulrich Schießl). The proposition was unanimously adopted with one abstention. The new Board announced the function of its Members:



The new Board

Chairman: René Larsen
Vice Chairman: Ulrich Schießl
Secretary: Wolfgang Baatz
Vice Secretary: Joost Caen
Treasurer: Agnès LeGac
Special Affairs: Anne Bacon

The new Chairman took over the Chair.

Decisions taken: Rikard Hördal will continue work on the ENCoRE Questionnaire, to be sent out to the schools later or to be put on a web-site (decision pending).

Subscription rates for Full Members will be 300 ECU per annum, and 150 ECU per annum for Associate Members, apart from Associate Members from the East European countries who will not be charged.



Signing the Statutes

Acknowledgement

the General Assembly expressed its gratitude to Karen Borchersen and Mogens Koch, The Royal Danish Academy of Fine Arts, School of Conservation, for their hard work with the practical and administrative work preparing and holding the meeting and thanks to Dorte Poulsen and Morten Ryhl-Svendsen, School of Conservation, for their assistance during the meeting. A warm thank you also to Scientific Officer Dr. Julia Acevedo, European Commission DG XII, for supplying the information and loan of overhead

transparences which made it possible to present and discuss in the meeting the very important research activities of the European Commission.

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Statutes of the Association called European Network for Conservation/Restoration Education - **ENCoRE** -

§1. Establishment

- (1) There shall be established on 23 May 1998, by the undersigned parties as founding Members and in accordance with the free right of association as stated by the Danish Constitution an international non-profit network association called European Network of Conservation/Restoration Education ENCoRE.
- (2) ENCoRE shall be registered in “Erhvervsog Selskabsstyrelsen” (Danish Commerce and Companies Agency).
- (3) The registered address of the ENCoRE shall be The Royal Danish Academy of Fine Arts, School of Conservation, Esplanaden 34, 1263 Copenhagen K, Denmark.

§2 Purposes

The objectives of ENCoRE are to promote research and education in the field of conservation/ restoration of cultural heritage, based on the directions and recommendations given in the E.C.C.O. Professional Guidelines (Annex 1) and The Document of Pavia (Annex 2).

- (1) Research:
ENCoRE will -
 - instigate, establish and promote research within the discipline of conservation/restoration
 - instigate, establish and promote collaboration in research between academic institutions of education in conservation/restoration in Europe and other institutions active in research
 - it will provide the academic end users responsible for the preservation of cul-

tural heritage in Europe with research results and amplify the impact of research on academic conservation/restoration study programs in Europe.

ENCoRE will meet these purposes :

- by disseminating the results of research projects
- by disseminating information relating to research activities
- by promoting the opportunity and increasing the efficiency of collaborative research in conservation/restoration
- by furthering integration of research into conservation/restoration education
- by establishing and publishing a multilingual glossary of terms in conservation/restoration

- (2) Education:

ENCoRE will -

- advance and develop academic education in conservation/restoration in Europe to the highest level
- instigate, establish and promote collaboration in education between institutions in conservation/restoration in Europe and with other institutions providing a high quality of conservation/restoration activities

ENCoRE will meet these purposes

- by encouraging the application of the European Credit Transference System (ECTS) to facilitate the comparability of academic institutions for conservation/restoration education
- by encouraging the application of ECTS to facilitate the mobility of students of academic institutions for conservation/restoration education

- by promoting the exchange of students and teachers of conservation/restoration
 - by promoting study visits by staff and students from institutions providing high quality conservation/restoration activities,
- (3) The aims of ENCoRE shall be pursued without political, linguistic or ethnic bias.
 - (4) ENCoRE shall not be party to any dispute involving its Members

§3 Membership

ENCoRE shall have four categories of Membership.

- (1) Full Membership: any academic institution within the European Union and EFTA countries which provides education and research in conservation/restoration as the core subject leading to a university degree or a recognised equivalent, and which recognises the purposes of ENCoRE.
- (2) Associate Membership: any institution within the European Union which provides education and research and on the basis of academic qualifications provide a full study programme in conservation/restoration, and which recognises the purposes of ENCoRE; or academic institutions outside the European Union which provides education and research in conservation/restoration as the core subject leading to a university degree or a recognised equivalent, and which recognises the purposes of ENCoRE.
- (3) Honorary Member: any individual having served to an extraordinarily high extent the purposes and aims of ENCoRE
- (4) Supporting Member: any individual or

institution who by financial or other means supports ENCoRE to fulfill its purposes and reach its aims

§4 Application for Membership

- (1) An institution wishing to become a Full Member or an Associate Member must submit to the Board of ENCoRE a written application for Membership, accompanied by the following documents:
 - complete documentation of the legal status of the institution (such as Act of Education, statutes, examination regulations and study rules) in the original language and in an English translation
 - a short description of the structure of the institution
 - information on the research activity of the institution
 - a copy of its detailed study program, according to the European Credit Transfer System (ECTS), if available.
 - letters of recommendation from two Full Members of ENCoRE
- (2) The application has to be authorised by the institution. After considering the acceptability of the applicant the Board shall present it to the next General Assembly for approval
- (3) Applicants wishing to become Supporting Member must submit to the Board a written application for Membership.

§5 Membership Subscriptions

- (1) Acting on a proposal from the Board, the amount of the subscriptions shall be decided by the General Assembly.
- (2) Changes in the amount of the subscriptions are decided by the General Assembly.

§6 Termination of Membership

- (1) Membership shall be terminated:
 - by resignation following a written request to the board
 - for non - payment of the subscription after a lapse of six months
 - by the merger, absorption or abolishment of the Member institution, unless the Board however recognises the maintenance of the Membership status under the new conditions
- (2) the loss of one of the conditions of Membership.
- (3) insolvency of a Member
- (4) Members which resign or are expelled shall have no claim on the assets and resources of ENCoRE and may not claim reimbursement of their subscriptions.

§7 Partnership

- (1) Partnership is open to European or other institutions providing a high quality of conservation/restoration activities and/or research and which are willing to cooperate with ENCoRE or want to further the purposes of ENCoRE.
- (2) Institutions wishing to become a Partners in ENCoRE must submit to the Board a written application for partnership, accompanied by the following documents:
 - description of the institution
 - information about how the partner wants to cooperate
 - letters of recommendation of two full Members of ENCoRE
 - after considering the acceptability of the applicant the Board shall present it to the next General Assembly for approval

§8 Assets

The assets of ENCoRE shall comprise the

subscriptions of the Members, gifts, bequests and European, national or regional grants, as well as any other means of funding.

§9 General Assembly

- (1) The Ordinary General Assembly shall be held at least every two years at the time and place designated in the notice of the meeting which will be sent to all Members at least two months before the appointed date and which will contain the draft of the General Assembly agenda.
- (2) Any Full Member may request in writing at least forty days in advance that an item be placed on the agenda of an Ordinary General Assembly. The General Assembly shall vote only on items appearing on the definitive agenda. The definitive agenda shall be sent to all Full Members convened to the General Assembly at least two weeks before the meeting date.
- (3) An Extraordinary General Assembly may be convened either by the Board at its discretion, or by written request from at least one - third of the Full Members sent by registered post to the Board.
- (4) Each Full Member and Associated Member shall only be represented by a maximum of two mandated delegates and one observer.
- (5) Honorary Members are appointed by the General Assembly after a proposition through the Board by two Full Members.
- (6) The General Assembly shall be chaired by the Chairman of ENCoRE.
- (7) The General Assembly will decide on:
 - proposal and discussion of projects and policies

- modification of the statutes
 - admission and expulsion of Members and Partners
 - appointment and dismissal of Board Members
 - the approval of the report of activities and accounts for the previous period and the budget for the following period year
 - the subscription
 - the dissolution of ENCoRE
- (8) Every Full Member has one vote.
- (9) Modification of the statutes, expulsion of a Member and dissolution of ENCoRE require two - thirds of the delegates entitled to vote to be physically present at the General Assembly; decisions require a two- thirds majority in terms of votes.
- (10) Except where otherwise provided for in these statutes or under existing laws, decisions shall be made by an absolute majority vote of the Full Members present or represented by written proxy.
- (11) In the absence of a quorum (50%), an Extraordinary General Assembly shall be convened at least thirty minutes after the time initially set up for the General Assembly and shall take decisions by a two - thirds majority of voting delegates physically present.

§10 Board

- (1) ENCoRE shall be administered by a Board of six Members elected by the General Assembly from among the delegates of the Full Members.
- (2) The Board shall have the sole responsibility for management and administration in all matters outside the powers assigned to the General Assembly.
- (3) If nominations permit, candidates should come from different countries of the European Union.
- (4) Elected Board Members shall elect from among their number a Chairman, a Vice - Chairman, a Treasurer, a Secretary and a Vice - Secretary
- (5) If a Board Member loses her/his mandate as a delegate, she/he loses her/his Chair in the Board
- (6) Should a vacancy arise for the office of a Board Member, the General Assembly shall provide for a substitute at its next meeting.
- (7) If one or more Board Members fail to discharge their duties, the remaining Members of the Board may convene an Extraordinary General Assembly to replace them, one month after having invited the Chairman to place the matter on the agenda of the Board.
- (8) The Board has the mandate to
- delegate day-to-day management to its Chairman or a Member of the Board.
 - on its responsibility in addition confer clearly-defined special powers on individuals representing a Full Member or an Associate Member
 - prepare and decide upon the draft and definitive agenda of the General Assembly
 - decide and announce the time and place of the General Assembly
- (9) To be quorate, meetings of the Board must be attended by at least three of its Members.
- (10) Minutes shall be drawn up after each meeting.
- (11) Except where otherwise provided in these Statutes decisions and resolutions

of the Board shall be adopted by a majority vote of Members present, with the Chairman having a casting vote.

- (12) Except in the case of special proxy arrangements, any decision which binds ENCoRE shall be signed by the Chairman and the Secretary of Board who shall not be answerable to third parties as regards the powers to this end.
- (13) The Board, represented by its Chairman or a Board Member appointed for this purpose by the Chairman, shall represent ENCoRE to the community/public.
- (14) The Board, represented by its Chairman or a Board Member appointed for this purpose by the Chairman, shall monitor legal proceedings in its capacity either as a plaintiff or defendant.
- (15) ENCoRE shall be responsible for faults attributable to those acting as its agents. Board Members shall not incur any personal liability as a result of commitments entered by the ENCoRE. Their responsibility shall be limited to the faults committed during their administration. Full Members or Associate Members shall not be liable to faults committed by ENCoRE.
- (16) The financial liabilities of ENCoRE are limited to its assets.
- (17) The Board is obliged to ensure that the full name of ENCoRE is cited when entering into agreements on behalf of ENCoRE, and it must be stated that ENCoRE is a non profit association.
- (18) The Board is obliged to report on its activities to the Members on an annual

basis: this report to include the audited financial report.

§11 Auditors

- (1) Two auditors shall be appointed on the occasion of each Ordinary General Assembly. They shall report to the subsequent Ordinary General Assembly and audit the accounts for the Board on an annual basis.
- (2) One of the auditors may convene an Extraordinary General Assembly.

§12 Dissolution and distribution of assets

- (1) In the case of dissolution of ENCoRE, any balance remaining after settlement of its debts shall be transferred to an Organisation or Foundation with objectives similar to those of ENCoRE.
- (2) On dissolution no part of the assets of ENCoRE may be allotted to the Members of ENCoRE.

§13 Language

- (1) The language of ENCoRE shall be English. Official documents such as minutes of meetings, budgets and convening notices shall be published in English.
- (2) Each Full Member or Associate Member is allowed to translate the ENCoRE statutes and other relevant documents of ENCoRE if it is considered necessary.
- (3) All translations shall be marked “translation” and make reference to the original text, which shall have sole validity.
- (4) It shall be possible in the languages of the European Community to call the Network by any name consistent with its main title, provided that the acronym “ENCoRE” is not changed.

§ 14 Communications

All communications must be received by the deadlines established by the Board. Communication by fax is accepted with equal validity as mail.

Approved on the first General Assembly of ENCoRE 23. May 1998 by the undersigned Founding Members:

Ulrich Schießl

Hochschule für Bildende Künste, Dresden
Studiengang Restaurierung
Germany

René Larsen

The Royal Danish Academy of Fine Arts
School of Conservation
Denmark

Wolfgang Baatz

Meisterschule für Restaurierung und Konservierung Akademie der Bildenden Künste
Austria

Robert Bruce-Gardner

University of London
Courtauld Institute of Art
Dept. conservation and technology
United Kingdom

Margareta Ekroth-Edebo

Göteborg University, Institute of Conservation,
Department of Environmental Science and Conservation
Sweden

Joost M.A. Caen

Hogeschool Antwerpen - dept.B
Koninklijke Academie voor Schone Kunsten, Restauratie
Belgium

Anne Bacon

University of Northumbria at Newcastle
United Kingdom

Joachim Haag

Technische Universität München

Studiengang Restaurierung, Kunsttechnologie und
Konservierungswissenschaften
Germany

Martina Spiegl

Hochschule für Angewandte Kunst Wien
Meisterklasse für Konservierung und Restaurierung
Austria

Elisabeth Jägers

Fachhochschule Köln
FB Restaurierung und Konservierung von Kunst- und Kulturgut
Germany

Matthias Knaut

Fachhochschule f. Technik u. Wirtschaft Berlin
Studiengang Restaurierung/Grabungstechnik,
Germany

Geraldine Guillaume-Chauanne

Université de Paris Sorbonne 1
U.F.R. d'Art et d'Archéologie
M.S.T. de conservation et restauration des biens culturels
France

Gottfried Hauff

Fachhochschule Potsdam
FB2 / Studiengang Restaurierung
Germany

Agnès Le Gac

Escuela Superior de Conservação e Restauro
Portugal

Richard Hördal

Vantaa Institute of Arts and Design
Department of Conservation Studies
Finland

Sabine Maier

Fachhochschule Erfurt
FB Restaurierung
Germany

Application for Full or Associate Membership

There are four categories of Membership for ENCoRE, **Full Membership, Associate Membership, Supporting and Honorary Membership.** The criteria for Membership are described in the ENCoRE Statutes. **Partnership** criteria are also described in the Statutes.

Please use this form only if you wish to apply for Full or Associate Membership. Subscription rates for Full Members are 300ECU per annum, and 150ECU per annum for Associate Members. Please indicate below by ticking the appropriate box which category of Membership you wish to apply for.

Full Member ☐

Associate Member ☐

Name of Institution:
.....

Postal Address:
.....
.....
.....
.....

Address for Correspondence (if different from above):
.....
.....
.....
.....

Name of Person to whom correspondence should be addressed:
.....
.....

Tel. no: Fax no: E mail:

Names of Full Members supporting this application

1

.....

2

.....

Please enclose the following supporting documentation with this form

1. Documentation confirming the legal status of the institution e.g. Act of Education, Statutes, academic regulations. (Please supply these in your own language and in an English translation).
2. A short description of the structure of the institution.
3. A copy of conservation related study programmes, if possible please supply this information in a form which relates to the European Credit Transfer System (ECTS).
4. Information on conservation related research activities
5. Letters of recommendation from two Full Members of ENCoRE

Please send the completed application form together with supporting documentation to the Chairman of the Board, ENCoRE, The Royal Academy of Fine Arts, School of Conservation, Esplanaden 34, 1263 Copenhagen K, Denmark.

NOTE! You will receive information on payment of the subscription when your application has been accepted.

Partnership Proposal

The criteria for **Partnership** are described in the ENCoRE Statutes. Please use this form for Partnership proposals.

Name of Institution:

Postal Address:

Address for Correspondence (if different from above):

Name of Person to whom correspondence should be addressed:

Tel. no: Fax no: E mail:

Projects for Partnership may include

- Research projects undertaken with one or more ENCoRE Members
- Student work experience placements
- Post graduate Internships
- Participation in teaching programmes, e.g. seminars, workshops, lectures etc.
- Participation in Continuous Professional Development (C.P.D.) programmes, e.g. lectures, seminars, workshops etc.

Please give a brief description of your Partnership proposal below

[illegible]

Please send your completed proposal form together with any supporting documentation you may wish to include, to the Chairman of the Board, ENCoRE, The Royal Academy of Fine Arts, School of Conservation, Esplanaden 34, 1263 Copenhagen K, Denmark.